

## Ride and Stride Documentation Checklist for Church Coordinators

The following items will be supplied by post in early July :

**Poster** - This includes a space for local contact details - if you are happy to include your contact details please write them alongside the OHCT logo, maybe ask if you can include those of your Church Office – a few spare copies are available from [rideandstrideoxon@ohct.org.uk](mailto:rideandstrideoxon@ohct.org.uk) or downloadable from our website.

**Sponsorship Form** – Please arrange to have copies made of this or download from our website – they DO NOT have to be on pink paper! **Please ensure your name and address as Church Coordinator is on the front page before distributing them.** If you are able to have a Sign-In desk, a few spare Sponsorship forms should be left with your Welcomers for use on the day as St/Riders visiting over 42 churches may need an additional form. St/Riders who are sponsored via InvestMyCommunity will still need sponsor forms to sign at the churches they visit.

**With the exception of the Paying In Form and lapel stickers more copies all other documentation can be downloaded – with lots of very useful extra items including letter templates, marketing support and for those who use social media personally or their church does, suggestions and templates for this.**

### **ON WEBSITE ONLY :**

**List of Churches Welcoming St/Riders** – ONLY AVAILABLE ON OUR WEBSITE – this will be updated regularly, and you can also use the ROUTE PLANNER.

## Ride and Stride Banking Record

Please keep a record of money paid into the Ride and Stride account in case of query.

Paying In Form No	Amount	Date Paid In

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