## A Church Building Project from the Architect's Perspective

What is needed?

A toilet, a kitchen, a meeting room, improved access, a major re-ordering?

Form a project committee.

## **PROJECT START**

From the responses to the EOI invite
Architects you like the look of to meet with you. From this, invite 3 or 4 (if a larger project) to provide a design, budget and fee proposal. Set a timetable for them to submit, and for you to respond.

When a final design has been chosen, meets initial budgetary requirements, and initial consultations indicate permission could be achieved, submit the design to the DAC – NOA / get pre planning advice.

Construction Phase – Handover – Defects Period.

**RIBA Work Stages 5-7** 

PROJECT END

Consult the DAC.
Start writing your
'Statement of Need'

Large Project
(over £100,000)

Small Project (under £100,000)

Develop an outline design brief (what you want to do). Send this with an 'expression of interest' to a number of carefully chosen Architects for them to respond to. RIBA Work Stage 0

Invite Architects to meet with you, discuss what you want to do. Request that they send you a fee proposal and examples of past work. Set a timetable for them to submit this and for you to respond to them.

Develop a design brief (what you want to do). Send this with

an 'expression of interest' to a number of carefully chosen Architects for them to respond

to. RIBA Work Stage 1

Choose an Architect based upon ideas, cost and who you think you will get on with. Talk to previous clients who have worked with them.

Invite the Architects you have shortlisted to present their scheme.

Thank the unsuccessful Architects for their time in meeting with you and for providing proposals.\*

Feasibility Study. Discuss the initial design ideas with the DAC. Develop a design, provide a budget estimate, take on consultants such as M&E, SE and QS. RIBA Work Stage 2

Congratulate your chosen Architect – arrange to meet with them and discuss the next steps...

If all goes well develop the design further - Planning and Faculty Applications and Submissions.

**RIBA Work Stage 3** 

Meet with your chosen Architect. Start of design development process, outline build cost, **DAC - NOA /** Planning consultations.

Planning and Faculty Permissions granted. Working details / Tender Issue (competitive pricing by contractors). RIBA Work Stage 4

Faculty Application, Planning Application. Permissions Granted. Tender Process to Construction to Completion.

PROJECT END

\* Submissions for projects will cost Architects on average between £500 - £5,000.00.

Note: The above is an outline guide only tailored to suit Church Work.



Looking to the Future, Caring for the Past