

Charity registration number 1168567

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

LEGAL AND ADMINISTRATIVE INFORMATION

Patrons	Marjorie Glasgow BEM, Lord Lieutenant of Oxfordshire The Rt Revd Dr Steven Croft, Bishop of Oxford The Rt Revd Gavin Collins, Bishop of Dorchester Sir Hugo Brunner KCVO The Rt Revd Colin Fletcher OBE Bernard Taylor DL
President	The Rt Revd Gavin Collins, Bishop of Dorechester
Trustees	Prof. Malcolm Airs OBE FSA FRHS Hilary Cakebread Hall (Vice-Chair of the Trust & County Organiser for Ride and Stride) Dr Nicola Coldstream FSA Giles Dessain (Treasurer) Dr Stephen Goss (Chair) Richard Hughes (Secretary) Cynthia Robinson (Grants Officer) Stephen Slack CBE David Warr Natalie Merry
	(Appointed 25 September 2023) (Appointed 25 September 2023)
Other officers	Gillian Coates (Website Editor) Clare Fox (Events Administrator) Eluned Hallas (Data Manager) Phoebe Hart (Membership Secretary) David Warr (Visits Coordinator)
Charity number	1168567
Auditor	Critchleys Audit LLP Beaver House 23-38 Hythe Bridge Street Oxford OX1 2EP
Bankers	Barclays Bank plc 54 Cornmarket Street Oxford OX1 3HS
Solicitors	Freeths Spires House 5700 Oxford Business Park South Oxford OX4 2RW

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

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OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Oxfordshire Historic Churches Trust (2016) was registered with the Charity Commission in August 2016. It continues the work of the Oxfordshire Historic Churches Trust, which was established in 1964 and which transferred its assets and liabilities to the new Trust on 1 April 2017.

The Trust works for the benefit of both local communities and the wider public, to preserve and enhance Oxfordshire's historic Churches used for public worship and their associated structures and contents. It provides financial help for the repair and practical enhancement of churches, chapels, and meeting houses in Oxfordshire regardless of denomination and including buildings dating from Saxon and Norman times through to the twentieth century.

The Trust gives grants towards the maintenance of the fabric and contents of churches with the intention of encouraging and facilitating timely and effective intervention. It also supports protective measures such as the installation of roof alarms to discourage and prevent the theft of expensive roofing materials; and it supports new building works, provided they respect the historic integrity of the building, to make churches more widely usable including by disabled people. The Trust is building an expendable endowment, the 'Heritage Fund', to provide a secure source of investment income for the long term.

In addition, the Trust encourages a wider appreciation of our historic religious buildings by increasing public awareness of the rich architectural and cultural heritage of places of Christian worship. This work includes the organisation of lectures and guided visits to churches for its members and others, and an illustrated gazetteer on its website of the county's places of worship which can be viewed according to denomination, architectural style, or location. The website also has a guide to church architecture. In addition, by organising occasional forums for the sharing of expertise and experience, the Trust offers support to people with responsibilities for maintaining their churches.

The Trustees are confident that these activities are for the public benefit, in accordance with the requirements of charity law, and have had due regard to the Charity Commission's guidance on public benefit when exercising powers and duties to which it is relevant.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Achievements and performance

The financial year 2023-2024 has set a new record for grants given by the Trust. The Trust allocated 47 grants totalling £525,793. As usual, these grants were for major and minor repairs, restoration, and the modernisation of facilities; they also included four of our new Feasibility Grants given to help churches scope and assess possible future works and one roof alarm grant. The corresponding amount for the 38 grants awarded in 2022-2023 was £434,500. In order to ensure that work is done to the best standards, we have long counted professional fees as eligible for grant support.

The Trust encourages the installation of roof alarms to protect against the theft of expensive roofing materials, and we now offer up to 80% of the installation costs plus the first year's maintenance. Previous years have seen significant amounts spent on this, but, more recently, demand has fallen off.

The Trust normally considers grant applications on three occasions during the year and operates an emergency procedure for the exceptional award of grants for urgent repairs at other times.

The latest increase in our grant-giving reflects both an increased number of applications (the Trust has put new effort into publicising itself to churches) and a continuation of our policy to spend down reserves that had built in recent years, not least as an effect of the covid epidemic. A full schedule of grants allocated is included below. Grants of £10,000 or more were awarded to 19 churches (15 in 2022-2023). The level of our grants attempts to reflect the inflation of building costs and the tough financial environment within which churches are seeking funds. Given the pressures on churches' finances, we should like to maintain this increased support in the long term, but that will depend on income to the Trust from all sources – investment income, sponsored fundraising (Ride and Stride), and donations from other charities and individuals.

Our investment income has risen in recent years, not least through our having established and built up our 'Heritage Fund' through our Jubilee Appeal and subsequent Legacy Campaign. The fund was particularly boosted by the legacy from Dr David Booth, and this will now enable us to give two or three grants each year of up to £50,000 named in his memory: this year again saw two such David Booth Awards, to Holy Trinity, Nuffield and to All Saints, Marcham, both for the establishment or improvement of social facilities within the church.

The total estimated cost to the churches of all the projects supported by us this year came to over £2.6m. This is once again a clear indication of the wider need for charity to ensure the survival of the county's churches for future generations. The Trust's overall contribution amounted to just over 20% of these costs (not substantially different from last year). Our grants are typically awarded early in the fundraising process, and, though they may leave a considerable balance to be raised, they can serve a valuable function as seed-corn funding.

The Trust disburses its grants once works have been carried out to at least the value of the grant awarded. Our grant offers remain open for three years from the date of the award, which has allowed most churches sufficient time to complete their fundraising and start work. Sometimes, churches do not reach that position, and their grant has to be cancelled. Of course, any church whose grant is cancelled is always welcome subsequently to submit an updated application. There were four such cancellations this year amounting to an untypically high total of £61,000. Cancellations have fluctuated widely from year to year with no clear pattern (last year's cancellations were extraordinarily low at £2,244).

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Details of the Trust's finances for 2023-2024, including movements in investments, are given in the Financial Review below. Investment income has become our largest recurrent source of income followed by *Ride & Stride*, a sponsored cycling event across Oxfordshire and part of a national fundraising campaign. Despite being hampered by unusually hot weather, *Ride and Stride* in 2023 generated almost £85,000, a splendid outcome which was slightly more than in 2022. A portion of this income is identified by the participants for passing directly to their chosen churches. In this way, the county's churches received through us £34,137 over and above the grants that we gave. The Trust is grateful to our Ride and Stride Organiser, the Area and Church Coordinators and, not least, the participants. Donations from other charities and from individuals make an essential contribution to the Trust's annual turnover. This year saw a 40% increase in donations from other charities. We are continuing our efforts to attract future donations as well as to promote *Ride and Stride*.

The Trust ran five guided church visits and four lectures (two live and two online), and we published a series of reviews of books on topics relating to the aims of the Trust. In addition, we ran our first "Roadshow" since the pandemic, an evening workshop on planning and undertaking building work in churches and on sources of funding. All these events were well attended.

The Trust continues to engage with national bodies such as the Historic Religious Buildings Alliance and the National Churches Trust.

Membership of the Trust has changed little over the year, though with the usual slow turnover of individuals. Our database currently shows over 500 personal members and 300 organisations (the latter being almost entirely churches recognised separately, though they have often joined the Trust as members of combined benefices). In addition, we have Honorary and Ex Officio members, some 45 individuals and 55 organisations including major donors and organisations concerned with the care of historic buildings. We use email and occasional mailshots to keep all these informed about the work of the Trust, and all our members are invited to an annual meeting at which the Trustees report on our activities and at which matters of policy can be discussed. *Ride and Stride* provides a further context for our publicity: this brings us annual contact with many churches and individuals some of whom are not formally Trust members.

Objectives of the Trust

During the year, the Trust has developed and adopted a revised set of objectives. These will be pursued and kept under review for the next few years, and they are reflected in this year's activity as described above.

- **Grants**

To ensure our grant support for churches, chapels and meeting houses is as generous as affordable noting their changing needs, inflation in building costs, and, in many cases, reduced circumstances through small congregations

- **Finance**

To ensure that we retain a prudent working reserve and that we protect the Heritage Fund as a source of reliable recurrent income

To ensure a continuing relationship with existing and potential donors and legators, and seek out new fund-raising opportunities in particular to build the Heritage Fund.

- **Ride & Stride**

To promote Ride & Stride as an invaluable source of income and publicity, and, whilst maintaining its traditional nature for long-standing participants, develop a flexible approach to attract and accommodate new participants

- **Engagement**

To engage more effectively with places of Christian worship so as to increase their knowledge of the help that we offer and of how they could work locally to support the Trust

To engage with the public (especially younger people and families) to promote their interest in and support for Oxfordshire's historic churches, chapels and meeting houses

- **Administration**

To continue to ensure that the Trusts' administration is as, effective, cost-efficient and robust as possible

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

Our income, at £437,368, was up from £350,421 in the preceding year: this year, bequests to the Trust were higher by £61,654, there was increased generosity by other trusts making grants to us, and we received higher dividends from our investment portfolio.

Following the Trust's decision in 2022-2023 to reduce the level of reserves, we gave grants in 2023-2024 of £525,793 as compared with £434,500 in the year before. We shall aim to continue this substantially increased level of grant giving in coming years.

Administrative expenses in the year were £27,809 versus £25,028 in 2022-2023. Our principal costs remain IT infrastructure, publicity for Ride and Stride and audit. A substantial portion of the administrative activity of the Trust is undertaken by trustees on a voluntary basis, enabling the Trust to operate at low cost.

Our investment portfolio is unchanged from last year. The trustees, advised by the finance committee, which has a range of appropriate experience of investment management, accountancy and charity trusteeship, believes the present portfolio serves us well. Ninety percent of the portfolio is held in three broad-based multi-asset funds managed by CCLA, Cazenove and Newton Investment Management. The remaining 10% of the portfolio is held in funds managed by M&G and Savills (the latter in property). The value of our investments at the year-end was £5,864,155. This is an increase in the portfolio's value of £326,306, more than compensation for the capital loss of £277,680 in 2022-2023. I should like to thank the finance committee for the help and support.

Reserves Policy

Following a thorough review in 2022-2023, the Trustees concluded that the Trust's reserves, held in the General Fund, were at a higher level than needed both immediately and for the foreseeable future and should accordingly be reduced on a long-term basis. In the light of these considerations, our policy is:

1. to reduce the level of reserves currently held in the General Fund so that by 31st March 2026 they are at a level which represents 3 times the Trust's annual income to that fund; and
2. thereafter to maintain them at a level which represents 3 times that annual income.

This policy has been maintained for a second year and will be kept under annual review.

Investment Policy

The Trust aims to invest prudently to produce a good level of total return so as to protect capital value in the long term and provide a reasonable level of income whilst managing volatility. To these ends, the Trust makes use of tax-efficient and inexpensive professionally managed funds chosen to allow a diversity of holdings including a range of asset types.

Financial Governance

The trustees delegate powers to manage the investment portfolio to a Finance Committee whose members have a range of appropriate experience of investment management, accountancy and charity trusteeship. Membership of the committee is determined by the trustees, and the committee elects its own secretary. The committee's main role is to advise the Treasurer on the balance between cash holdings and investments and to select and keep under review the managed funds in which it invests. The committee communicates and meets as necessary, meeting at least once annually: it receives regular reports from its professional fund managers, and it reports through its Minutes to the Trustees. The committee also advises the Treasurer on the draft accounts and financial statement for the Annual Review to be sent to members and on the annual income and expenditure budgets as drafted by the Treasurer. Current membership is Stephen Goss, Giles Dessain, James Macnamara, Bruce Crawford and Mark Dessain.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Structure, governance and management

This is the seventh Annual Statutory Report by Oxfordshire Historic Churches Trust (2016), a new Charitable Incorporated Organisation (CIO), registered by the Charity Commission on 2 August 2016.

All the assets and liabilities of the Oxfordshire Historic Churches Trust ("1964 Trust") were vested in the new CIO on 1 April 2017. The 1964 Trust remains in formal but dormant existence for the time being in case legacies and other donations specify its charity registration number. To make this possible it retains £100 as its sole asset, which it has passed to the new CIO as an interest-free loan.

The 1964 Trust and the new CIO have the same trustees. The 1964 Trust deed does not provide for fixed terms for trustees, but CIO trustees were originally limited to one five-year term. Since a revision in September 2020, CIO Trustees may serve continuously for two *consecutive* terms, after which a gap of at least one year is required before any renewal. This revised provision, which reflects a specimen recommendation from the Charity Commission, was adopted for better continuity in the running of the CIO, particular note having been taken of the desirability of allowing that Trustee officers might be asked to remain in post beyond their first term thereby maintaining the base of valuable expertise they had gained in office.

The Trust is careful to observe its Conflict of Interest Policy. This Policy builds on the general provisions already within the Trust's Constitution: its value is in comprising a codification of specific practices already embedded by the Trust with additional clarification from examples relating particularly to the work of the Trust and membership of its committees. The Trust has other policies in line with the expectations of the Charity Commission, including a Reserves Policy, and policies on GDPR and Privacy, Safeguarding, Serious Incident Reporting, Use of Social Media, and Trustees' Expenses. The last three of these were newly adopted this year. All these policies are kept under review.

The Trust has no employees, but it has a small number of service contracts for the provision of accounting, website maintenance, publicity through social media, data management (including membership records), and similar administrative functions.

Ultimate authority rests with the Trustees who are self-electing. In practice they act as an executive committee. New trustees are elected by the other Trustees based on skills gap identified. They receive a basic induction into their role and the Charity.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees appoint a Council which meets three (or sometimes four) times a year to allocate grants under powers delegated from the Trustees and to advise the Trustees on other matters. The Council consists of the Trust's thirteen Area Representatives together with the Trustees and Officers. It includes three office-holders from the Diocese of Oxford and also takes care to address the needs of other denominations. The Area Representatives are the key initial contacts for those wishing to submit grant applications to the Trust. Whenever possible, the Trustees appoint additional representatives as 'Alternates' to learn the role, to act as assistants, and to advise Council on occasions when an Area Representative is unable to attend.

The Trust's members (who under the new CIO's constitution are formally termed its *general members*) join to support its activities and enjoy the events it organizes. The Trustees see the membership as an important constituency for the Trust's activities and its major source of legacies. In furtherance of the Trust's public outreach, the Trustees keep the suggested membership donation and events charges low and do not regard these as a significant source of Trust income for current grant-making.

The trustees who served during the year and up to the date of signature of the financial statements were:

Prof. Malcolm Airs OBE FSA FRHS

Hilary Cakebread Hall (Vice-Chair of the Trust &
County Organiser for Ride and Stride)

Dr Nicola Coldstream FSA

Giles Dessain (Treasurer)

Dr Stephen Goss (Chair)

Richard Hughes (Secretary)

Cynthia Robinson (Grants Officer)

Michael Sibly

(Resigned 23 May 2023)

Stephen Slack CBE

David Warr

(Appointed 25 September 2023)

Natalie Merry

(Appointed 25 September 2023)

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Principal risks and mitigations

The principal risks to the charity (in terms of both likelihood and gravity of effect on its activities) have been identified as:

- a. Branding and identity damaged as the Trust develops new approaches to publicity;
- a. Turnover in key office holders leads to loss of institutional memory;
3. Loss of office equipment and database information due to accident, fire or theft;
4. Improper use of personal data held by the Trust or a breach of data security;
5. Risks associated with vulnerable persons, in particular minors, taking part in Trust events;
6. Reduction in income from grant-giving institutions;
7. Breakdown in relations with those who have pledged donations or legacies;
8. Breakdown of new centralised IT facilities; and,
 - a. Reduction in income due to the impact of economic uncertainty on investment income and donations.

These risks and uncertainties are mitigated by:

- a. Improved communication with members and other stakeholders;
- b. Recruiting and inducting replacement office-holders in good time;
- c. Ensuring that all data, in particular the financial and donor data bases, are held or backed-up off site;
- d. Annual review of a Privacy Policy and Procedures compliant with the General Data Protection Regulations;
- e. Safeguarding policy in place and reviewed annually;
- f. Maintaining links with key institutional donors;
- g. Links maintained with pledged donors or legators, for instance through personal invitations to Trust events;
- h. Careful monitoring of the performance of our suppliers; and,
- i. Maintaining a diversified investment portfolio and a prudent level of reserves while endeavouring to diversify sources of income.

The trustees' report was approved by the Board of Trustees.


Dr Stephen Goss (Chair)
Trustee

Date: 22/5/2024

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT AUDITOR'S REPORT**TO THE TRUSTEES OF OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)**

Opinion

We have audited the financial statements of Oxfordshire Historic Churches Trust (2016) (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our knowledge and experience;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence where applicable; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims;
- reviewing relevant correspondence.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Other matters

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

Critchleys Audit LLP

Critchleys Audit LLP

Chartered Accountants
Statutory Auditor

24/5/24
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Beaver House
23-38 Hythe Bridge Street
Oxford
OX1 2EP

Critchleys Audit LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

		Unrestricted funds	Endowment funds	Total	Unrestricted funds	Endowment funds	Total
		2024	2024	2024	2023	2023	2023
	Notes	£	£	£	£	£	£
Income from:							
Donations and legacies	3	60,222	89,671	149,893	47,949	28,092	76,041
Other trading activities	4	94,818	-	94,818	93,294	-	93,294
Investments	5	200,506	-	200,506	181,086	-	181,086
Total income and endowments		355,546	89,671	445,217	322,329	28,092	350,421
Expenditure on:							
Raising funds	6	14,433	-	14,433	16,449	-	16,449
Charitable activities	7	520,155	-	520,155	482,591	-	482,591
Total expenditure		534,588	-	534,588	499,040	-	499,040
Net gains/(losses) on investments	12	152,558	173,748	326,306	(159,927)	(117,753)	(277,680)
Net income/(expenditure) and movement in funds		(26,484)	263,419	236,935	(336,638)	(89,661)	(426,299)
Reconciliation of funds:							
Fund balances at 1 April 2023		1,212,193	4,038,658	5,250,851	1,548,831	4,128,319	5,677,150
Fund balances at 31 March 2024		1,185,709	4,302,077	5,487,786	1,212,193	4,038,658	5,250,851

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

BALANCE SHEET

AS AT 31 MARCH 2024

		2024		2023	
	Notes	£	£	£	£
Fixed assets					
Investments	13		5,864,155		5,537,849
Current assets					
Debtors	14	1,145		4,753	
Cash at bank and in hand		189,316		256,399	
		190,461		261,152	
Creditors: amounts falling due within one year	15	(566,830)		(548,150)	
Net current liabilities			(376,369)		(286,998)
Total assets less current liabilities			5,487,786		5,250,851
The funds of the charity					
Endowment funds	16	4,302,077		4,038,657	
Unrestricted funds		1,185,709		1,212,194	
		5,487,786		5,250,851	

The financial statements were approved by the trustees on 22/5/2024

Dr Stephen Goss (Chair)
Trustee

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Oxfordshire Historic Churches Trust (2016) is a Charitable Incorporated Organisation registered in England and Wales, Charity Number 1168567. The charity is a public benefit entity.

The registered office is: 4 Haslemere Gardens, Oxford, OX2 8EL

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. Membership subscriptions relating to future years are included in deferred income.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies (Continued)

1.5 Expenditure

Resources expended - grants

Grants are accounted for on a payable basis. If the grant is not claimed and paid within 3 years of approval, it lapses. Grants to churches not yet paid are shown in the creditors note.

1.6 Fixed asset investments

Investments are shown at market value at the balance sheet date. The statement of financial activities takes account of unrealised gains and losses on investments.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

Basic financial liabilities

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised at the transaction price.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods. There are no significant accounting estimates identified.

3 Income from donations and legacies

	Unrestricted funds	Endowment funds	Total	Unrestricted funds	Endowment funds	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Legacies receivable	-	87,171	87,171	-	28,092	28,092
Grants, donations, subscriptions and tax recovery	60,222	2,500	62,722	47,949	-	47,949
	<u>60,222</u>	<u>89,671</u>	<u>149,893</u>	<u>47,949</u>	<u>28,092</u>	<u>76,041</u>

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Income from donations and legacies

(Continued)

	Unrestricted funds	Endowment funds	Total	Unrestricted funds	Endowment funds	Total
	2024	2024	2024	2023	2023	2023
	£	£	£	£	£	£
Grants receivable for core activities						
Kilroot Foundation	20,000	-	20,000	20,000	-	20,000
Adrian Swire Charitable Trust	15,000	-	15,000	2,500	-	2,500
Schuster Charitable Trust	1,000	-	1,000	1,000	-	1,000
Lord Phillimore Trust	2,000	-	2,000	2,000	-	2,000
Doris Field Charitable Trust	5,000	-	5,000	5,000	-	5,000
Cooper Trust	-	-	-	1,000	-	1,000
Sam Guernsey Foundation	1,000	-	1,000	-	-	-
Other donations and subscriptions	16,222	2,500	18,722	16,449	-	16,449
	<u>60,222</u>	<u>2,500</u>	<u>62,722</u>	<u>47,949</u>	<u>-</u>	<u>47,949</u>

4 Income from other trading activities

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Sponsored bicycle ride	84,858	83,662
Events	9,960	9,632
Other trading activities	<u>94,818</u>	<u>93,294</u>

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Investments

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Income from listed investments	200,506	181,086

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
<u>Fundraising and publicity</u>		
Ride and Stride	6,584	7,583
Other Events	7,849	8,866
	14,433	16,449
Fundraising and publicity	14,433	16,449

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

7 Expenditure on charitable activities

	Charitable activities 2024 £	Charitable activities 2023 £
Direct costs		
Distribution of cycle ride revenues to churches	34,137	32,890
Grant funding of activities (see note 8)	464,793	432,256
Share of support and governance costs (see note 9)		
Governance	21,225	17,445
	<u>520,155</u>	<u>482,591</u>
Analysis by fund		
Unrestricted funds	<u>520,155</u>	<u>482,591</u>

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

8 Grants payable

Church	Project	Award (£)
Chesterton, St Mary	Roof inspection survey/works	2,500
Thame, St. Mary the Virgin	Heating feasibility assessment	2,280
Adderbury, St. Mary	Window repairs	2,500
Bampton, St. Mary	Renewal of lead/Rainwater	24,000
Black Bourton, St. Mary	Kitchen installn/roof/drainage	20,000
Chinnor, St. Andrew	Wall/roofs/Stonework	7,000
Combe Longa, St. Lawrence	Churchyard works	1,200
Leafield, St. Michael & Aas	Upgrade electricity supply	6,000
Mollington, All Saints	Stonework repairs	15,000
Oddington, St. Andrew	Porch/Stained glass repairs	5,000
Stoke Talmage, St. Mary Mag.	Stonework repairs	10,000
Cholsey, St. Mary	Purchase of electronic organ	4,000
Dorchester Abbey of SS P&P	Repairs to Abbey Turret Clock	3,000
Rotherfield Greys, St. Nicholas	Upgrade of church clock	1,000
Tackley, St. Nicholas	Replacement pipe organ	18,000
Ashbury, St. Mary	Roof Alarm	4,213
West Hendred, Holy Trinity	Inspection of tower bell frame	1,100
Upton, St. Mary the Virgin	Supplementary to 894	5,500
Aston Upthorpe, All Saints	Nave ceiling repairs	1,400
Broadwell, SS Peter & Paul	Upgrade heating/lighting	20,000
Carterton, St. Joseph RC	Upgrade heating	9,000
Charlbury, St. Mary the Virgin	Installation of WC/kitchen	15,000
Fyfield, St. Nicholas	Installation of WC/kitchen	30,000
Hook Norton Baptist Church	Upgrade lighting/heating	12,000
Kelmscott, St. George	Roof and masonry repairs	20,000
Nuffield, Holy Trinity	Community space/WC/kitchen	50,000
Pyrton, St. Mary	Restoration of pulpit	3,000
Uffington, St. Mary	Restoration of church clock	7,500
Wallingford, St. Mary-le-More	Repairs to windows/valleys	11,000
Wheatley, St. Mary the Virgin	Replacement flooring	10,000
Oxford, St. Michael & All Ags	Decarbonisation investigation	2,100
Barford, St. Michael	Repairs to leaking roof	500
Chesterton, St. Mary	Clock repairs	2,000
Garford, St. Luke	Bell repairs	2,000
Goosey, All Saints Chapel	Repairs; Drainage	4,000
Oxford, St. Michael & All As	Repairs to guttering/soffits	1,500
Waterstock, St. Leonard	Window replacement	1,500
West Hendred, Holy Trinity	Installn of under pew heaters	3,000
Ashbury, St. Mary	Stonework repairs	8,000
Barford, St. Michael	Roof/Gutters/Repainting	30,000
Kingham, St. Andrew	Roof and Tower repairs	35,000
Kirtlington, St. Mary the Virgin	Repairs to porch	15,000
Marcham, All Saints **	Refurbishment of WC/kitchen	50,000
Middleton Stoney, All Saints	WC/kitchen/Organ	25,000
Shutford, St. Martin	Repairs to plaster/redcor'n	8,000
Stoke Talmage, St. Mary Mag.	Repairs to gutters/downpipes	10,000
Warborough, St. Laurence	QQ repairs/restoration	7,000
All general purposes grants	47 grants Sub-total	525,793

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

8	Grants payable	(Continued)					
	Total new grants awarded		525,793				
	Less Cancelled Grants		(61,000)				
	GRAND TOTAL COMMITTED		464,793				
	** Awarded the David Booth grant						
9	Support costs allocated to activities	2024	2023				
		£	£				
	Governance costs	21,225	17,445				
	Analysed between:						
	Charitable activities	21,225	17,445				
		2024	2023				
	Governance costs comprise:	£	£				
	Audit fees	5,400	4,500				
	Legal, IT, printing, postage and meeting expenses	15,825	12,945				
		21,225	17,445				
10	Net movement in funds	2024	2023				
		£	£				
	The net movement in funds is stated after charging/(crediting):						
	Fees payable for the audit of the charity's financial statements	5,400	4,500				
11	Trustees						
	There were 4 (2023: 4) trustees reimbursed for expenses totalling £1,276 (2023: £2,027). No trustees received any remuneration during the year (2023: none)						
12	Gains and losses on investments						
		Unrestricted funds	Endowment funds	Total	Unrestricted funds	Endowment funds	Total
		2024	2024	2024	2023	2023	2023
	Gains/(losses) arising on:	£	£	£	£	£	£
	Revaluation of investments	152,558	173,748	326,306	(159,927)	(117,753)	(277,680)

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

13 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 April 2023	5,537,849
Valuation changes	326,306
	<hr/>
At 31 March 2024	5,864,155
	<hr/>
Carrying amount	
At 31 March 2024	5,864,155
	<hr/>
At 31 March 2023	5,537,849
	<hr/>

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

14 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Other debtors	1,145	4,753

15 Creditors: amounts falling due within one year

	2024 £	2023 £
Grants to churches not yet paid	561,480	543,500
Accruals and deferred income	5,350	4,650
	566,830	548,150

16 Endowment funds

Endowment funds represent assets which are held for the long term by the charity. Income arising on the endowment funds can be used in accordance with the objects of the charity and is included as unrestricted income. Any capital gains or losses arising on the assets form part of the fund.

	At 1 April 2023 £	Incoming resources £	Gains and losses £	At 31 March 2024 £
Expendable endowments				
Heritage fund	4,038,658	89,671	173,748	4,302,077
Previous year:				
	At 1 April 2022 £	Incoming resources £	Gains and losses £	At 31 March 2023 £
Expendable endowments				
Heritage fund	4,128,319	28,092	(117,753)	4,038,658

The Heritage Fund - This expendable endowment was established to mark the fiftieth anniversary of the Trust with donations sought through the Jubilee Campaign and the subsequent Legacy Campaign to provide a secure source of investment income for use by the Trust over the long term.

OXFORDSHIRE HISTORIC CHURCHES TRUST (2016)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Analysis of net assets between funds

	Unrestricted funds 2024 £	Endowment funds 2024 £	Total 2024 £
At 31 March 2024:			
Investments	1,562,078	4,302,077	5,864,155
Current assets/(liabilities)	(376,369)	-	(376,369)
	<u>1,185,709</u>	<u>4,302,077</u>	<u>5,487,786</u>
	Unrestricted funds 2023 £	Endowment funds 2023 £	Total 2023 £
At 31 March 2023:			
Investments	1,499,191	4,038,658	5,537,849
Current assets/(liabilities)	(286,998)	-	(286,998)
	<u>1,212,193</u>	<u>4,038,658</u>	<u>5,250,851</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2023 - none) other than the transactions with the trustees in note 11.